

**CODE ENFORCEMENT OFFICE**

645A Pine St, PO Box 849
Burlington, VT 05402-0849
VOICE (802) 863-0442
FAX: (802) 652-4221

To: Burlington Board of Health
From: Bill Ward/Town Health Officer
Date: March 20, 2019
Subject: Deputy Health Officer appointment

Requested Board Action:

Vote to support the appointment of Steven Cormier as Deputy Town Health Officer.

Background of Town Health Officer process

Vermont Town Health Officers and Deputy Health Officers are appointed by the Vermont Commissioner of Health for a 3-year term. The appointment process for a Town Health officer requires the signature of approval from the Chair of the Town Select Board or City Council President in Burlington's case. The appointment process of Deputy Health officers requires the signature of approval from the Chair of the Local Board of Health. Burlington is currently served by the Code Enforcement staff that is appointed to the following positions:

- William Ward – Town Health Officer
- *Patricia Wehman- Deputy Health Officer
- *Timothy Ahonen- Deputy Health Officer
- *Sybil Thomas – Deputy Health Officer
- *Ted Miles – Deputy Health Officer
- *Ita Meno – Deputy Health Officer
- * Matthew Perry – Deputy Health Officer
- * Kim Ianelli – Deputy Health Officer

Relevant Vermont statute*Title 18 Chapter 11 Section 601 - Local health officials*

(a) The commissioner shall appoint, upon recommendation of the selectmen, a local health officer for each town or city and the commissioner shall give such officer a certificate of appointment. The commissioner may appoint one or more deputy local health officers for a town or city upon written request of the local board of health. In case the selectmen neglect or refuse to recommend to the commissioner a local health officer, the commissioner after thirty days' notice in writing to the selectmen shall appoint a local health officer.

Steven Cormier

Steven has been an employee of the City of Burlington for over 8 years. He worked for the Department of Public Works before he was hired by the Code Enforcement Department in September 2018. Steven serves as a department administrator and is the staff member assigned to support the Burlington Board of Health. He demonstrates good judgement in the tasks required in our daily operation and provides excellent service to both the citizens and the staff members he supports. He is a trustworthy, fair and responsible employee. I strongly recommend the Board of Health appoint Steven Cormier for a 3-year term as Deputy Health Officer.